



P O Box 95  
Monument, OR 97864

## MEETING MINUTES

November 14, 2019  
Monument Senior Center

### Monthly Board Meeting

**Call to Order** – Troy Cox, Vic- Chairman, called the meeting to order at 5:07 pm.  
**Board of Directors in attendance** –Troy Cox, Jim Bahrenburg (arrived at 5:18), and Brian Campbell and Andy Watkins. Previous commitments prevented Jeff Thomas from attending.

**Associate Directors in attendance** – None

**Staff** –Greg Hill (District Manager), Lauren Street (Project Manager), and BA Robbins (Fiscal Mgr.)

**Guests:** Maria Snodgrass, ODA Ag. Water Quality Regional Manager, and Arron Roth, NRCS Area Manager.

**APPROVAL OF MINUTES** – Minutes of the October 7, 2019 regular Board Meeting were presented for approval. A motion to approve the minutes was made by Troy Cox and seconded by Brian Campbell. With no further discussion, the motion passed by unanimous vote.

### AGENCY/ORGANIZATION REPORTS

Maria Snodgrass, ODA Ag. Water Quality Regional Manager reported on the current status of the SIA actions. She informed us of the change to the LAC meeting process. The meetings are held every 2 years. Biennial review meetings will be held every other year. However, they will now alternate between lite reviews and full reviews of the Area Plan. The time line is as follows: 2021 lite review, 2023 full review, 2025 lite review and 2027 full review. Maria is available to speak at our Annual Meeting and Landowner Seminar to inform the area landowners of the changes and requirements currently in place and those on the horizon. After general discussion by the board and staff it was agreed to have Maria give a 40 minute presentation and additional time for questions to present to the agencies and landowners, the current state Ag. Water Quality plans and

processes. She presented the board with printed material regarding the SIA process and a brochure of "Oregon Agriculture facts and answers.

Arron Roth, NRCS Area Manager gave an overview of the current programs and application process currently being offered. He reminded us of the annual "Local Area Workgroup". A meeting is being planned for January or February, he will keep us informed of the date. This meeting is comprised of local partners and the public. A presentation of current and last years accomplishments will be presented and the meeting will be open to comments and suggestions of future possible projects. Arron has offered to present the NRCS program at our Annual Meeting, with was greeted with positive response. The board and staff have agreed to list Arron as one of the morning presenters.

## **DISTRICT BUSINESS**

1. Annual Meeting Planning. Greg presented the board with possible dates for the 2018-19 Annual Meeting. A motion to have the Annual Meeting held at the Monument Senior Center from 10:00 – 2:00 with the Skills USA presenting the noon meal on Thursday February 6, 2020, was made by Troy Cox, and seconded by Andy Watkins. With no further discussion, the motion passed by unanimous vote. There was discussion of the meeting focus, it was suggested that Greg & Lauren present a Juniper Herbicide treatment tutorial, BA offered to present an opening to welcome and introduce all of the new staff. There was additional discussion of a power point by Lauren of all of our last year projects as well as those currently open and being worked on. Lauren suggested we have Grant County Weed control manager present a sprayer calibration demonstration. Jim suggested we have the Grant County Water Master back for another presentation. He is a good speaker and we can all learn more from his presentations. Troy suggested that we put an introduction of our staff on our Web Site. This was met with great enthusiasm. BA suggested we also post our annual financial status on the Web Site.
2. Annual Meeting Resolution. Greg read into the minutes Annual Meeting Resolution #111419. A motion was made to adopt the resolution with changes, by Troy Cox, and seconded by Jim Bahrenburg. With no further discussion the motion passed by unanimous vote.
3. District Manager Report. Greg gave a review of his Monthly Manger's Report. The detailed report was provided to the board in the monthly packet.
4. Project Manager, Lauren Street reviewed her Project Updates report. Her detailed report was provided to the board in the monthly packet.
5. Financial Report – BA presented the Financial Report with updated supplemental information covering activity through November 14th. A motion to approve the report as submitted was made by Andy Watkins and seconded by Brian Campbell. With no further discussion, the motion passed by unanimous

vote. BA informed the board of the progress on the annual audit. The report should be available for approval at the December meeting.

## **NEW BUSINESS**

Andy Watkins opened discussion on an annual Christmas thank you for the staff. The discussion then lead into the possibility of an performance bonus. As bonuses are subject to employment tax, the matter needed more incubation time. The bonus possibility may be something to include in our annual fiscal planning. The Christmas thank you will be decided upon at the December meeting.

## **OLD BUSINESS**

1. Unemployment claim update. Greg reported that he filed the second appeal. We have not heard back from the Oregon State Employment Department on the appeal. Greg also reported that Bryan Vogt had recently taken a job in Montana. MSWCD has not as of yet received a report on any rate increase to our unemployment rate. BA will be monitoring this and report as soon as she has information.
2. Hiring Update. There was a hiring committee meeting held 10/15/19. A copy of the meeting minutes has been provided to all of the board members as well as a copy placed in the monthly meeting notebooks. The committee reported to the board of the applications received and the interviews completed. There is an additional interview date scheduled for December 3. It is anticipated that after the second round of interviews, a decision will be made on a new hire.

## **OPEN FOR DISCUSSION**

**MEETING ADJOURNED – The meeting was adjourned at 7:00 by general consensus.**

The next regularly scheduled meeting of the Monument SWCD December 9, 2019 at 5:00 pm at the Monument Senior Center.

Approved by:

James Balenbung  
Chairman/Vice Chairman

12/9/19  
Date

BA Robbins  
Recorded and submitted by

12/9/19  
Date